

HobbyCare – Before & After School Care

Disclaimer

I acknowledge that _____ enters HobbyCare at my own risk.

Child(ren)'s Name(s)

Although the highest quality of care will be always exercised, HobbyCare cannot accept responsibility for any unforeseen misadventures.

Damages to Hobsonville School property and/or HobbyCare property caused by the named child(ren) shall become the responsibility of the primary care giver of the named child(ren).

You further acknowledge reading, understanding, and agreeing with the following conditions:

1. You understand that you will be required to pay fees for the up-and-coming week in advance, and that failure to comply will result in a 15% late penalty on **all** fees outstanding. You will also be liable for any fees or expenses that HobbyCare reasonably incur in collecting overdue amounts, including collection agent fees, phone charges, legal expenses, and all bank charges in relation to dishonoured cheques and insufficient funds.
2. You undertake to notify the Programme Staff if there is any change of personnel or delay with the collection of your child. You further undertake to collect, or have your child collected by 5:45 pm (if enrolled in after school care) otherwise you acknowledge you will be charged a late fee of \$15.00 for every 5 minutes, or part thereof, that staff are required to wait beyond the end of the programme.
3. Fees are still payable for sessions booked where your child does not attend. However, you will not be required to pay fees for a period of more than 1 week of absence if you have notified HobbyCare at least two weeks prior to the absence. A minimum of two weeks' notice (14 days) is also required if you wish to permanently remove your child from the programme for whatever reason, otherwise you will continue to be billed for those sessions already booked, regardless.

Fees can be paid by internet banking, recurring automatic payments or cash direct to the supervisor at the programme venue. Payment records are available for recording cash payments and should be signed by the parent/caregiver and a staff member to verify the payment amount and time. All online payments can be made to HobbyCare account: 38-9019-0604104-00.

 - a. All children must be signed into our morning programme and out of our afternoon programme. Only persons named as caregivers or emergency contacts on the information and enrolment sheet can sign children out from HobbyCare. Any changes or corrections to the information overleaf should be referred to the programme Director at the earliest opportunity.
 - b. Parents are required to sign their children **into** the morning programme (if enrolled). HobbyCare cannot accept responsibility for any child left alone at the venue before 7:00am.
5. Any problems or complaints should be referred, in the first instance, to the supervisor on duty, and if any matter remains unresolved it may be taken to the Director.
6. You hereby give permission for the programme staff to treat your child if a minor accident occurs. In the case of a more serious nature, you understand an ambulance will be called, and acknowledge that the programme staff are not able to transport children to parents, Doctors, Hospitals, or any other place. HobbyCare will not be responsible for expenses incurred in dealing with medical or accident emergencies.
7. Staff members are obligated to report any instances of suspected child abuse or neglect. The Director must report this to Tamariki Oranga – Ministry for Children and/or the New Zealand Police.
8. You understand that the information contained herein is confidential and pursuant to the Privacy Act will only be used to administer your child and not used or distributed for any other purpose. An approved officer of CYFS has the statutory power to examine any records or documentation held by our organisation. Under the Privacy Act (1993) all information pertaining to you, held by HobbyCare is available for you to view.
9. You acknowledge that HobbyCare reserves the right to immediately terminate your child's enrolment in the programme if there are behavioural tendencies that are disruptive or have an adverse effect on the people or other children involved in this programme.

Signature(s): ✕ _____

Name(s): _____

Relationship to child: _____

Date: _____

**Please also read, fill in and sign
'Disclaimer' on the reverse of this sheet.**